

SCHOOLS PREVIOUSLY ATTENDED _____ Number years _____
_____ Number years _____

HEALTH INFORMATION

Physician's Name _____ Phone _____

Specific health problems or allergies _____

Does KCDS have permission to provide emergency first aid? **DO** **DO NOT** PROVIDE FIRST AID.

EMERGENCY CONTACTS

Please provide the names and phone numbers of at least two people who have agreed to be contacted if necessary, when neither parent can be reached.

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

SCHOOL PICK-UP AUTHORIZATION

Please list the names and relationships of persons, other than parents, who are allowed to pick-up your child from school.

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

FIELD TRIP AUTHORIZATION

A permission slip will always be sent home before each field trip. In the case that a permission slip has not been returned, KCDS will attempt to obtain verbal permission from the parents. Should we fail to reach either parent, do we have your permission to take your child on field trips? (Generally, children under 4 years of age do not take trips off the school grounds.) **YES** **NO**

PHOTO RELEASE - Kachina has permission to photograph and interview my child **YES** **NO**

ENROLLMENT POLICY

To enroll in the program, you must complete a registration form and pay an annual non-refundable registration fee. A non-refundable May guarantee deposit is due by May 1st. After May 1st, the May guarantee deposit is due at time of registration in order to guarantee placement. The May guarantee deposit shall be equal to one installment of your tuition for the coming school year. The May guarantee deposit cannot be applied to any other month other than May and is only applied for continuous enrollment of that school year.

An updated health information card must be completed and returned to the school office before your child can begin attending classes.

I hereby **GIVE** **DO NOT GIVE** permission for our name, address, and phone number to be published in the Kachina Directory.

I have received a copy of the KCDS Policies and Procedures and 2012-13 School Year Calendar, and, understand them, including the school's policies regarding payment of fees and withdrawals.

Statements are sent as a courtesy, however, tuition is due on the first of each month regardless of date or receipt of statement. I understand that a \$15 late fee will be charged if tuition is not received by the due date and a \$35 fee will be charged for all NSF checks received.

Parent Signature

Date